



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

INFORMATIONAL LETTER NO.1312

DATE: December 13, 2013

TO: Iowa Medicaid Hospitals, Physicians, Advanced Registered Nurse Practitioners, Intermediate Care Facilities, and Skilled Nursing Facilities

FROM: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

RE: IowaCare Transition Updates

EFFECTIVE: January 1, 2014

The IowaCare program will end effective December 31, 2013. On June 20, 2013, Senate File 446 was signed by Governor Branstad and established a new program, the Iowa Health and Wellness Plan which begins on January 1, 2014. This letter provides updates on several changes in the IowaCare program during the transition.

Iowa Administrative Code

Edits will be enacted per Iowa Administrative Code Chapter 92.9(1), which states; “*to facilitate tracking of expenditures, clean claims for IowaCare services shall be submitted to the Iowa Medicaid Enterprise within 20 days from ending date of service*”.

To allow Providers sufficient time to submit clean claims for services rendered through December 31, 2013, Claims will be accepted through February 1, 2014. Claims received on or after February 2, 2014, will be denied as untimely. Claims adjudicated timely that denied for supporting documentation or medical necessity will be accepted via the Provider Inquiry form, [470-3744](tel:470-3744) or electronically by attaching the Claim Attachment Control form, [470-3969](tel:470-3969). Both forms are found at <http://www.ime.state.ia.us/Providers/Forms.html>.

Necessary claim corrections or adjustments will still be processed by the IME for 365 days following the adjudication date. Recoupments have no time limit.

Claim resubmissions, either electronic or paper will only be accepted through June 30, 2014.

Completing the ACN Field on Electronic Claims

When completing the electronic claim, enter the word “IowaCare” and an Attachment Control Number (ACN) in the **Attachment Control Number (ACN)** field.

- If using PC-ACE Pro 32, the ACN box is located on the ***Institutional claim*** on the *Extended General tab*. Enter the word “IowaCare” in the box marked *Attachment Control Number*.
- ***Professional claim***, use the EXT Pat/Gen (2) tab. Enter the word “IowaCare” in the box marked *Attachment Control Number*.

- The ACN field is loop 2300 segment PWK05-06.

Use the drop down boxes to complete both the **Type** and **Trans** boxes:

- Type: "Operative Note" or OZ.
- Tran: "File Transfer" or FT.

Inpatient Claim Submission

Claims with inpatient stays that begin in 2013 and end with a discharge in 2014 will be handled according to the member's eligibility status.

- IowaCare inpatient claims for dates of service up through December 31, 2013, should be submitted with a Type of Bill 112 and status code 30. The IME will "special handle" the claims through a process that bypasses edits related to interim claims and/or concurrent care.
- Iowa Wellness Plan claims for inpatient stays in January 2014 will be processed as an interim claim and special handled by the IME to bypass edits related to interim claims and concurrent care.

If you have any questions, please contact the IME Provider Services Unit at 1-800-338-7909, or locally in the Des Moines at 515-256-4609 or by email at

imeproviderservices@dhs.state.ia.us.